

# Dersingham Parish Council

Dersingham Village Centre  
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King's Lynn,  
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Clerk: Sarah Bristow    Chairman: Sue Payne

## **SUMMONS TO ATTEND MEETING OF THE FINANCE & ADMINISTRATION COMMITTEE**

14 November 2018

Dear Councillor

Notice is given that a meeting of the Finance & Administration Committee will be held on Thursday 22 November 2018 at 6.00pm at Dersingham Centre, Dersingham.

Yours faithfully

A handwritten signature in black ink, appearing to read 'S Bristow'.

Parish Clerk

### **AGENDA**

1. **Election of Chair**
2. **Election of Vice Chair**
3. **To consider apologies for absence**
4. **To receive Declarations of Interest.**  
Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
5. **Committee Terms of Reference**
6. **Current Financial Position**
  - a) **Whole Council Budgets**
  - b) **Age Debtors**
  - c) **Reserves**
7. **Precept – Budget Setting**
8. **Asset Register**
9. **Risk Assessments**
10. **Edge Add On's**

- 11. Lease – Dersingham Centre**
- 12. SLA- Dersingham Centre**
- 13. Correspondence Received**
  - a) KLWNBC - Rates**
- 14. Items for inclusion at the next meeting**
- 15. Items for the Website**
- 16. Date and time of next meeting**  
**Thursday 13 December 2018 at 6.00pm At Dersingham Village Centre.**