

# Dersingham Parish Council

Dersingham Village Centre, 83 Manor Road, Dersingham,  
King's Lynn, Norfolk PE31 6LN

Tel: 01485 541465 E-mail: Clerk@dersingham.org.uk

Clerk: Sarah Bristow Chairman: Coral Shepherd



**ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND  
THE MEETING OF DERSINGHAM PARISH COUNCIL  
MEMBERS OF THE PUBLIC ARE WELCOME**

10 December 2019

Dear Councillor

Notice is given that a meeting of Dersingham Parish Council will be held on Monday 16 December 2019, at 7.00 pm at Dersingham Village Centre, Manor Road, Dersingham. A period of up to 15 minutes will be allowed at the start and the end of the meeting for questions and comments from the public on Agenda items.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Sarah Bristow', written over a circular stamp or seal.

Clerk

## Agenda

1. **To receive and consider apologies for absence.**
2. **To receive Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda Items listed.**  
Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.  
  
Open the meeting to allow Public Participation
3. **To receive a verbal report from the Norfolk County Councillor.**
4. **To receive a verbal report from the Borough Councillors.**
5. **Chairman's Report**
6. **Clerks Report**
7. **Accounts up to 30 November 2019**
8. **Accounts for Payment.**  
**The Council to approve the payments being made.**  
Please see Appendix C

- 9 **Minutes of the Dersingham Parish Council Meeting held on 25 November 2019**
  - a) To approve the minutes
  - b) Action Points
- 10 **Minutes of the Environment Committee Meeting held on 2 December 2019**
  - a) **Councillors to vote on any Recommendations to Full Council**
11. **Minutes of the Planning Committee Meeting held on 9 December 2019**
  - a) **Councillors to vote on any Recommendations to Full Council**
12. **Applications and Determinations:**

**All these applications can be viewed, and commented on, online at the Borough Council's planning portal [online.west-norfolk.gov.uk/online-applications/](https://online.west-norfolk.gov.uk/online-applications/)**

**The Council to vote and make comment on the planning applications.**

Applications:

Non received

Determinations.

19/01725/F Application for proposed annex (ancillary) following alterations to garage at 66a Hunstanton Road, Dersingham - **Granted**

13. **Minutes of the Finance & Administration Committee Meeting held on 9 December 2019**
  - a) **Councillors to vote on any Recommendations to Full Council**
14. **Minutes of the Staffing Committee Meeting held on 11 December 2019**
  - a) **Councillors to vote on any Recommendations to Full Council**
  - b) **Council to vote to accept updated Grievance Policy.**
  - c) **Council to vote to accept updated Disciplinary Policy.**
15. **Dersingham Village Centre Liaison Group Report by Cllr M Shepherd**
  - a) **Vote on any actions**
- 16 **To receive report from Dersingham Village Centre Trustee – Cllr C Shepherd**
17. **Correspondence.**

**The Council to note any correspondence received.**  
Please see Appendix B
18. **Items for inclusion on the next agenda.**
19. **Date & Place of next meetings.**

Environment Committee 6 January 2020 at The Loft, Dersingham Centre at 7.00pm.  
Planning Committee 13 January 2020 at The Loft, Dersingham Centre at 6.00pm.  
Finance & Administration Committee 13 January 2020 at The Loft, Dersingham Centre at 7.00pm.  
Staffing Committee Monday 20 January 2020 at 6.00pm. at The Loft, Dersingham Centre  
Parish Council Meeting on Monday 27 January starting 7.00pm at The Garden Room, Dersingham Village Centre.