

# Dersingham Parish Council

4A Post Office Road

Dersingham,

King's Lynn,

Norfolk PE31 6HP

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E-mail: Clerk@dersingham.org.uk

Clerk: Sarah Bristow Chairman: Cllr Sue Payne



## **INVITATION TO ATTEND MEETING OF THE FINANCE GENERAL PURPOSE & ADMINISTRATION COMMITTEE**

7 April 2015

Dear Councillor

Notice is given that a meeting of the Finance, General Purposes & Administration Committee will be held on Monday 13 April 2015 at 7.15pm at Parish Office, Post Office Road, Dersingham.

Yours faithfully

A handwritten signature in black ink, appearing to read 'S Bristow', with a long horizontal flourish extending to the right.

Parish Clerk

### **AGENDA**

1. **To consider apologies for absence**
2. **To receive Declarations of Interest.**  
Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
3. **Minutes of meeting held on 2 March 2015**
  - a) **To approve the minutes**
  - b) **To consider matters arising**
4. **Current Financial Position**
  - a) **Whole Council Budgets**
  - b) **Age Debtors**
  - c) **Reserves**
5. **Social Club**
6. **Investments**
7. **Office Electrics**  
**-Periodic Inspection Report**
8. **Asset Register**
9. **Review Cleaning Contract**
10. **To approve the cost of Quantity Surveyor for Dersingham Centre**
11. **To approve Recording Meeting Policy**
12. **Financial Risk Management**
13. **Office Cleaning**
14. **Review Insurance Policy**
15. **Correspondence Received**
16. **Items for inclusion at the next meeting**
17. **Date and time of next meeting**  
**Monday 1 June 2015 at 7.15pm at the Parish Office**