

# Dersingham Parish Council

2A Post Office Road

Dersingham,

King's Lynn,

Norfolk PE31 6HP

01485 541465

E-mail: Clerk@dersingham.org.uk

Clerk: Sarah Bristow Chairman: Cllr Sue Payne



## **INVITATION TO ATTEND MEETING OF THE FINANCE & ADMINISTRATION COMMITTEE**

31 October 2017

Dear Councillor

Notice is given that a meeting of the Finance & Administration Committee will be held on Monday 6 November 2017 at 7.00pm at Parish Office, Post Office Road, Dersingham.

Yours faithfully

A handwritten signature in black ink, appearing to read 'S Bristow', with a long horizontal flourish extending to the right.

Parish Clerk

### **AGENDA**

1. **To consider apologies for absence**
2. **To receive Declarations of Interest.**  
Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
3. **Minutes of meeting held on 2 October 2017**
  - a) **To approve the minutes**
  - b) **To consider matters arising**
4. **Current Financial Position**
  - a) **Whole Council Budgets**
  - b) **Age Debtors**
  - c) **Reserves/Investments**
5. **Precept – Budget Setting**
6. **Asset Register**
7. **Risk Assessments**
8. **Dersingham Centre Finances**
9. **Correspondence Received**
10. **Items for inclusion at the next meeting**
11. **Items for the Website**
12. **Date and time of next meeting  
Monday 4 December 2017 at 7.00pm  
at the Parish Office**