

Dersingham Parish Council

Dersingham Village Centre,
83 Manor Road,
Dersingham,
King's Lynn, PE31 6LN
Tel: 01485 541465 Email: bm@dersingham-pc.gov.uk



Chairman: Cllr C Shepherd Business Manager: Karen Orgill

12th May 2026

ANNUAL PARISH COUNCIL MEETING

Dear Councillor,

You are hereby summoned to attend the Annual Parish Council Meeting of Dersingham Parish Council to be held on Monday 18th May at 7.00pm in the Garden Room, Dersingham Village Centre.

Members of public are welcome to attend.

Karen Orgill – Business Manager

AGENDA

- 1 **To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office**
2. **To elect the Vice-Chairman of the Council and to receive the Vice-Chairman's Declaration of Acceptance of Office**
3. **To consider apologies for absence**
4. **To receive Declarations of Interest and requests for Dispensations by Councillors for any of the agenda items listed.**
Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
5. **Appointment of Parish Council members to serve on the following Committees**
 - (a) Communications Committee
 - (b) Environment Committee
 - (c) Finance and Administration Committee
 - (d) Planning Committee
6. **Appointment of Parish Council representatives to serve on the following Organisations**
 - (a) Dersingham Social Club
 - (b) Norfolk Playing Fields Association
 - (c) Tree Warden

- (d) Heacham & District Community Transport Scheme
- (e) Dersingham United Charities Trustees
- (f) DVCA Trustee
- (g) Internal Audit Controller

7. **To receive attached Chairmans reports**

- (a) Full Council
- (b) Communications Committee
- (c) Environment Committee
- (d) Finance and Administration Committee
- (e) Planning Committee
- (f) Staffing Committee
- (g) Neighbourhood Plan Working Group

8. **Review of Policies**

- (a) Code of Conduct
- (b) Use of Social Media
- (c) Events Management

9. **Open the meeting to allow Public Participation**

10. **To receive a verbal report from the Norfolk County Councillor**

11. **To receive a verbal report from the Borough Councillors**

12. **Finance**

- (a) Current Financial Position (Financial Budget Comparison and Reserves Report)
- (b) To approve Salaries and Payments for May 2026

13. **Minutes**

- (a) Minutes of the Communication Committee Meeting 23rd April 2026
- (b) Minutes of the Full Council Meeting 27th April 2026
- (c) Minutes of the Environment Committee Meeting 5th May 2026
- (d) Minutes of the Finance & Admin Committee Meeting 11th May 2026

14. **Planning applications and determinations**

All applications can be viewed, and commented on, online at the Borough Council's planning portal online.west-norfolk.gov.uk/online-applications/

The Council to vote and make comment on the following planning applications:

Determinations:

26/00302/F 1 bed single storey annex to the rear garden of 26 Gelham Manor, Dersingham – Application Permitted – 20 April 2026 – Delegated Decision

15. **Business Managers Report**

16. **Sports Ground Pavilion Update**

17. **Correspondence**

18. **Open the meeting to allow Public Participation**

19. **Items for inclusion on the next agenda**

20. **Date of next meetings:**

Full Council Meeting Monday 22nd June 2026 at 7:00pm in the Garden Room

21. **Exclusion of Press and Public**

To consider passing the following resolution: "That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

22. **Lease Update - Queen Elizabeth II Jubilee Hall**