

**Dersingham Parish Council**

Dersingham Village Centre,  
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**STAFFING COMMITTEE MEETING**

14<sup>th</sup> July 2026

Dear Councillor,

You are hereby summoned to attend a meeting of the Staffing Committee to be held on Monday 20<sup>th</sup> July 2026 at 6.15 pm in the Loft, Dersingham Village Centre.

*Karen Orgill* – Business Manager

**AGENDA****Exclusion of the Press and Public**

To consider passing the following resolution: "That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

1. **To consider apologies for absence**
2. **To receive Declarations of Interest.** Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
3. **To approve the notes of the Staffing Committee Meeting held on Monday 15<sup>th</sup> June 2026 and consider any matters arising**
4. **Current Financial Position**
5. **To authorise staff salaries for July 2026**
6. **Staff hours and holidays.**
7. **Role of Village Voice Editor**
8. **Training**

9. **Re-adoption of policies**
  - (a) Disciplinary Policy
  - (b) Employee Working Hours Policy
  - (c) Equal Opportunities Policy
  - (d) Grievance Policy
  - (e) Lone Working Policy
  - (f) Member-Officer Relationship
  - (g) Sickness Absence Policy
  - (h) Staff Appraisal Policy
10. **Correspondence**
11. **Items for inclusion on the next agenda**
12. **Date of next meeting: Monday 21<sup>st</sup> September 2026 at 6.15pm in The Loft**